



Bedford Fall Foliage Festival, Inc.

P.O. Box 234

Bedford, PA 15522

Deadline: Returning Vendor Applications must be postmarked by March 15, 2012.  
New Applications accepted as space permits.



Dear Exhibitor,

Welcome to the 2012 Festival Season. Enclosed you will find the information necessary for application to the Festival. Thank you for your interest and support of our community.

Sincerely,

Bedford Fall Foliage Festival, Inc.

### About the Festival

This is the 46th year for Bedford's Fall Foliage Festival. This annual event is run entirely by volunteers and draws an estimated 30,000 visitors to our historic town. The festival includes activities and entertainment for folks of all ages.

Shuttle bus service to convenient parking areas at the nearby Fairgrounds and Old Bedford Village is provided.

Admission is free to the public.

### Dates & Hours

October 6 & 7, 13 & 14, 2012. Rain or Shine.

9:00 A.M. to 5:00 P.M. Saturdays.

9:00 A.M. to 5:00 P.M. Sundays.

Time subject to change.

### Location

Downtown in historic Bedford, Pennsylvania. From Exit 11 of PA Turnpike, turn right and go 3 miles into town. Follow signs for parking.

### Application Procedure

Enclosed is the application/contract sheet for 2012. The application must be filled out entirely and the contract must be signed and dated.

Do not discard this brochure as you will need the information for future reference.

Please . . .



detach the application form and keep this information for your records.

# SHOW DETAILS

## Eligibility

Open to all artists and craftspeople. No imported items, kits, or manufactured items allowed.

Bedford Fall Foliage Festival, Inc. reserves the right to accept or reject any applicant at their sole discretion.

The Bedford Fall Foliage Festival, Inc. reserves the right to have exhibitors remove unacceptable craft items.

## Jury Procedure

This is a juried show. Each new applicant must include four (4) color photos representative of work. Include one picture of your booth. Photos must be labeled with name of craftsperson.

Send a legal size SASE (.74 postage) for the return of photos. Acceptance cards will be sent in June.

## Fee

**Early Bird Special - Applications postmarked before April 1st, 2012 - \$180.00 per two (2) day weekend. After April 1st, 2012 - \$230.00 per two (2) day weekend.**

**Extra fee for corner booth - \$50.00 per weekend, must send separate check. If corner is unavailable check will be returned.**

One (1) day reservations are not available. An accepted application is a commitment to show. No refunds will be made. Submit all checks or money orders with the application.

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Upon receipt deposit check will be cashed, but does not indicate acceptance to the show. If rejected, deposit will be returned.

## General Information

### DEADLINE

Returning Vendor application must be postmarked by March 15, 2012. New applicants will be accepted as space permits.

### PUBLICITY

Bedford Fall Foliage Festival, Inc. provides a list of participants to local media for publicity purposes.

Acceptance card will be sent after June 15, 2012.

A permit along with additional information will be furnished to accepted applicants in August.

**BOOTHS:** All participants must provide and are responsible for their own equipment. Stands, structures, tables and displays are erected in the street and must face street side. Displays must start at the curb and cannot extend beyond 10' x 10' into the street. No items are permitted on the sidewalks or walkways. Spaces in the public squares (park area) are 10' x 10'. Sales from all sides of your booth are permitted.

**VEHICLES:** One (1) vehicle unloading/loading pass will accompany your space permit. Only vehicles displaying this permit will be permitted in unloading/loading areas. Vehicles in these areas must comply with single-lane parking during unloading/loading. An emergency lane will remain open at all times.

No vehicles, loading or otherwise, will be permitted in Festival area until 5:15 P.M. Saturday and Sunday. To facilitate traffic flow at the end of each day, all vendors are requested to have their wares packed and ready for loading before their vehicle arrives to load.

**JUDGING OF CRAFTS/BOOTHS:** The Fall Foliage Festival Committee will grade crafts and displays during the Festival. Evaluation is on the following criteria:

- Whether items are hand-crafted (homemade)
- The manner in which crafts are displayed (see suggestions below)
- Originality and quality of crafts and displays
- A photo portfolio must be available showing product being constructed and workshop area.

Please make your area as attractive and professional as possible. Please conceal items such as pop cans, styrofoam cups, ice chests, cardboard boxes, modern equipment, etc.

If your merchandise and/or display does not meet the criteria outlined above, you may not be invited to return.

## Rules and Regulations

1. All crafts in booth must be handmade by exhibitor. No kits or manufactured items permitted.
2. No discount signs allowed, no seconds.
3. The exhibitor's booth must be open and staffed during all show hours.
4. No exhibitor may dismantle their booth before closing time.
5. Exhibitors must not interfere with adjacent booths in any way.
6. No exhibitor may sell their assigned space to another craftsperson or share their booth with any non-applicant.
7. No changing or swapping of assigned spaces.
8. Set-up: Exhibitors may drive up to unload. You must unload your goods and drop them into your space as quickly as possible, and remove your vehicle from the exhibit area to the exhibitor parking area before setting up. This will be strictly enforced.
9. Break-down: Booths must be dismantled and ready to load before vehicles are brought into the exhibit area.
10. Exhibitors are responsible for their own trash removal. Please leave the area as clean as you found it.
11. Insurance, if desired, must be obtained at exhibitor's own expense.
12. Failure to notify B.F.F.F. in advance of any cancellation, as well as failure to comply with all show rules, will affect future participation.
13. A \$30.00 fee will be assessed for returned checks.
14. Exhibitors are responsible for collecting 6% PA sales tax on items sold and are required to have a tax number. **Pennsylvania Sales Tax Number must be entered on application.**
15. The Fall Foliage Committee reserves the right to relocate or dismiss any participant or selling activity. No projectile toys will be allowed.
16. **No booth space is guaranteed from year to year.**

All questions and correspondence should be addressed to: Bedford Fall Foliage Festival, Inc., P.O. Box 234, Bedford, PA 15522.

Although telephone inquiries regarding spaces cannot be accepted, messages can be left at (814) 624-3111.

Additional Info Available at:

[www.bedfordcounty.net/fall](http://www.bedfordcounty.net/fall)

(Detach here and mail)

2012 Fall Foliage Festival Application PLEASE INDICATE CHOICE(S) 1ST WEEKEND (OCTOBER 6 & 7) 2ND WEEKEND (OCTOBER 13 & 14) **BOTH**

Check box if address change

Name: \_\_\_\_\_ Business Name or Organization: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone (Daytime): \_\_\_\_\_ (Evening): \_\_\_\_\_ (Alternate): \_\_\_\_\_

SELECT NO MORE THAN TWO (2) MEDIA CATEGORIES PER BOOTH (CIRCLE SUB CATEGORY WHERE NECESSARY):

FOOD \_\_\_\_\_ FLORAL (DRIED OR SILK) \_\_\_\_\_ POTTERY/CERAMIC \_\_\_\_\_ JEWELRY \_\_\_\_\_ WOOD (FURNITURE OR ACCESSORIES) \_\_\_\_\_ CLOTHING \_\_\_\_\_ FABRIC (DOLLS, PILLOWS, QUILTS OR NEEDLEWORK) \_\_\_\_\_ PICTURES (PAINTINGS OR PHOTOGRAPHY) \_\_\_\_\_ HAND PAINTED DECOR \_\_\_\_\_ SCENT (CANDLES OR POTPOURRI) \_\_\_\_\_ WEAVING (BASKETRY, RUGS, COVERLETS) \_\_\_\_\_ OTHER: \_\_\_\_\_

BRIEF DESCRIPTION OF ABOVE: \_\_\_\_\_

ALL PRODUCTS FOR SALE ARE HANDCRAFTED BY THE APPLICANT(S). SIGNATURE: \_\_\_\_\_

**MUST HAVE PA SALES TAX #** \_\_\_\_\_

Request Corner  Yes  No

Email address \_\_\_\_\_

FOR OFFICE USE

Date Received: \_\_\_\_\_ Amount Paid: \_\_\_\_\_

Check: \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

PLEASE DO NOT STAPLE CHECKS TO APPLICATION.

GENERAL RELEASE AND ACCEPTANCE OF RULES AND REGULATIONS: The applicant(s) have read the rules and regulations enclosed and agree to abide by said rules. In addition, the applicant(s), do expressly release the Bedford Fall Foliage Festival, Inc. and the Borough of Bedford, PA, and their assigns from all liability for injury, damage or loss to persons or property. If accepted, we understand the enclosed entry fee shall not be refunded in the event that we do not attend or if all or part of the show is cancelled due to fire, calamity or any other act of God, public enemy, strikes, statutes or ordinances or any legal authority or any cause beyond the control of B.F.F.F. We hereby agree to the enforcement of all rules and regulations of the show as set forth in this application.